

# MTO & FMCSA Compliance Training

Through the OntarioLearn online education consortium, Loyalist College is launching a unique, one-of-a-kind, online Transportation Compliance Training program. Each online course offers you the opportunity to bring in-house a number of key business practices and roles that may have been handled by a third party in the past. These MTO and FMCSA compliant courses emphasize practical and current industry information, exercises and first-hand experience with specialized industry documentation.

Working with compliance specialists, you will master proper report and form preparation, accurate Ministry filing and audit procedures, and industry specific software applications, as well as gain valuable understanding regarding both MTO and FMCSA regulations and requirements.

Successful learners will be more knowledgeable and valuable to their current employer or be job-ready with solid compliance training skills desired by the transportation industry.

*Research shows that by taking even one of the following 6 courses we are releasing this fall, you may be able to save your company thousands of dollars in service fees and or consulting fees.*

- **Hours of Service Registrations** • *potential savings of \$500.00 per month*
- **Commercial Driver Hiring Procedures** • *potential savings \$75.00 per applicant*
- **Commercial Vehicle Plates and IRP Procedures** • *potential savings \$1,000.00 per year*
- **IFTA-Fuel and Miles Taxes** • *potential savings \$500.00 in service fees per month*
- **Maintaining Company Operating Authorities** • *potential savings \$2,200.00 in service fees*
- **Register a Transportation Company** • *potential savings \$17,500.00 in service fees*

By offering these courses on-line, we bring this training opportunity directly to you, whether at work, home or on the road. With a computer and internet access, you can begin a whole new career or increase your Compliance Training knowledge.

Registration begins August 6th, 2010, at Loyalist College with courses beginning September 10th, 2010. You may also contact your local Ontario Community College's distance learning office and ask for the MTO & FMCSA Compliance Training courses.

These Ministry-funded courses can be taken individually for a specific area of compliance training; combined the courses begin the process of providing a comprehensive understanding and skill base for dealing with the numerous compliance issues that drive the transportation Industry.

Please contact [mkelly@loyalistc.on.ca](mailto:mkelly@loyalistc.on.ca) for further information.

Please feel free to add our link to your website – [www.loyalistbancroft.com](http://www.loyalistbancroft.com)



**MTO and FMCSA COMPLIANCE - For Large or Small Transport Companies**  
all of these courses are offered online.

**Hours of Service Registration - Part 1**

Examine the theoretical and practical portion of Hours of Service (HOS) in Canada and the US. Process: trip sheets, border crossing receipts, tolls, weight scale receipts, and fuel receipts. Understanding HOS prepares students to audit drivers' daily logs by visual inspection.

ONLINE • SEP 10-DEC 17 • CODE: TECH 8514 1740 • Fee: \$297.60/60+ \$204.80

**Commercial Driver Hiring Procedures - Part 1**

Learn the theoretical and practical aspects of hiring and managing commercial drivers for a transport company.

ONLINE • SEP 10-DEC 17 • CODE: TECH 8516 1742 • Fee: \$297.60/60+ \$204.80

**Commercial Vehicle Plates and IRP Registration – Part 1**

Examine the requirements of filing documents with the Ministry of Transportation in Ontario - International Registration Program (MTO-IRP) Office, and MTO – Regular Office. Review all required documents, instructions for completion, and all MTO requirements with Commercial Vehicle Operators Registration (CVOR) and Federal Motor Carrier Safety Administration (FMCSA) regulations.

ONLINE • SEP 10-DEC 17 • CODE: TECH 8516 1741 • Fee: \$297.60/60+ \$204.80

**IFTA-Fuel and Miles Taxes - Part 1**

You will collect the required information for Fuel and Miles Taxes calculation, load the mileage information for every jurisdiction into professional software, and report the final results. Learn both Provincial and State filing requirements and become familiar with filing quarterly and annual reports.

ONLINE • SEP 10-DEC 17 • CODE: TECH 8520 1744 • Fee: \$297.60/60+ \$204.80

**Maintaining Company Operating Authorities**

Gain practical skills in maintaining a company schedule for reporting taxes, applying for decals, permits and transponders and maintaining all credentials required by Provincial and State Authorities - IFTA Accounts, decals, permits, transponders, etc. This course in combination with the Commercial Vehicle Plates and IRP Registration course will enable students to offer consulting services

ONLINE • SEP 10-DEC 17 • CODE: TECH 8524 3172 • \$409.40/60+\$270.20

**Register a Transport Company**

Study the entire process of registering a transport company in Canada and the US and complete samples of the legal Master Operating Document and application process, along with instructions and direct links to resources. The Master Operating Documents allow transport companies to legally operate in Canada and the US.

ONLINE • SEP 10-DEC 17 • CODE: TECH 8518 1743 • Fee: \$297.60/60+ \$204.80

